



Republic of the Philippines  
**DEPARTMENT of AGRARIAN REFORM**

11 Jan. 2010 *24*

**MEMORANDUM**

**FOR : ALL DARCO OFFICIALS AND REGIONAL DIRECTORS**  
**FROM : The Director, Planning Service**  
**SUBJECT : *Indicative Calendar of Events for February 2010 and Instruction on the Submission of Calendar of Events for Subsequent Periods***

---

1. We are furnishing you a copy of the DAR's Indicative Calendar of Events for February 2010 containing the major activities of the Department for the subject period.
2. For the subsequent Indicative Calendar of Events (ICOE), please submit to the Planning Service your office's ICOE for March 2010 on or before the 1<sup>st</sup> Friday of Feb. 2010 to give us ample time to consolidate the same, have the agency ICOE signed by the Secretary and thereafter submit to Malacañang on or before the 14<sup>th</sup> of February 2010.
3. This timetable follows the instruction of the Cabinet Secretary, Presidential Management Staff requiring all agencies to submit their next month's COE to that office on or before every 14<sup>th</sup> day of the prior month.
4. You may send advance copy of your plan through the following e-mail address: [jamesmdm97@yahoo.com](mailto:jamesmdm97@yahoo.com) and [bobitsaint@gmail.com](mailto:bobitsaint@gmail.com) or through facsimile at telefax no. 926-18-90 of the Bureau of Agrarian Reform Beneficiaries Development (BARBD).
5. For your guidance and compliance.

*L. Damole*  
**LETECIA N. DAMOLE**

**DEPARTMENT OF AGRARIAN REFORM  
INDICATIVE CALENDAR OF EVENTS  
FEBRUARY 2010**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
	<b>Inspection /Monitoring of CARP-Funded Farm to Market Roads/Bridges and Irrigation Projects PARC, Central Office</b> <b>Turn Over Farm to Market Road, Maclington and Lantagan, Masbate, Reg. V</b>					
7	8	9	10	11	12	13
				➤ TechCom Meeting, PARC Central Office		
14	15	16	17	18	19	20
		➤ ARCP Municipal Launching, Castilla, Sorsogon, Reg. V		➤ AMIC-TWG Meeting, PARC, Central Office. ➤ Skills Training on Fabric Conditioner, CARFADECO, Sorsogon, Reg. V.	➤ CLOA Distribution- Alfonso/Maragondon, Cavite, Region IV-A.	
21	22	23	24	25	26	27
	← Turn-Over of SWIP at Pitogo and Mabuhay ARC, Masbate, Reg. V → ← Kabisig Gov't Expo and Trade Fair - BARBD →					
				➤ ExCom Meeting, PARC, Central Office	➤ AMIC Meeting, PARC, Central Office. ➤ CLOA Distribution- Maragondon/Magallanes,	
28						