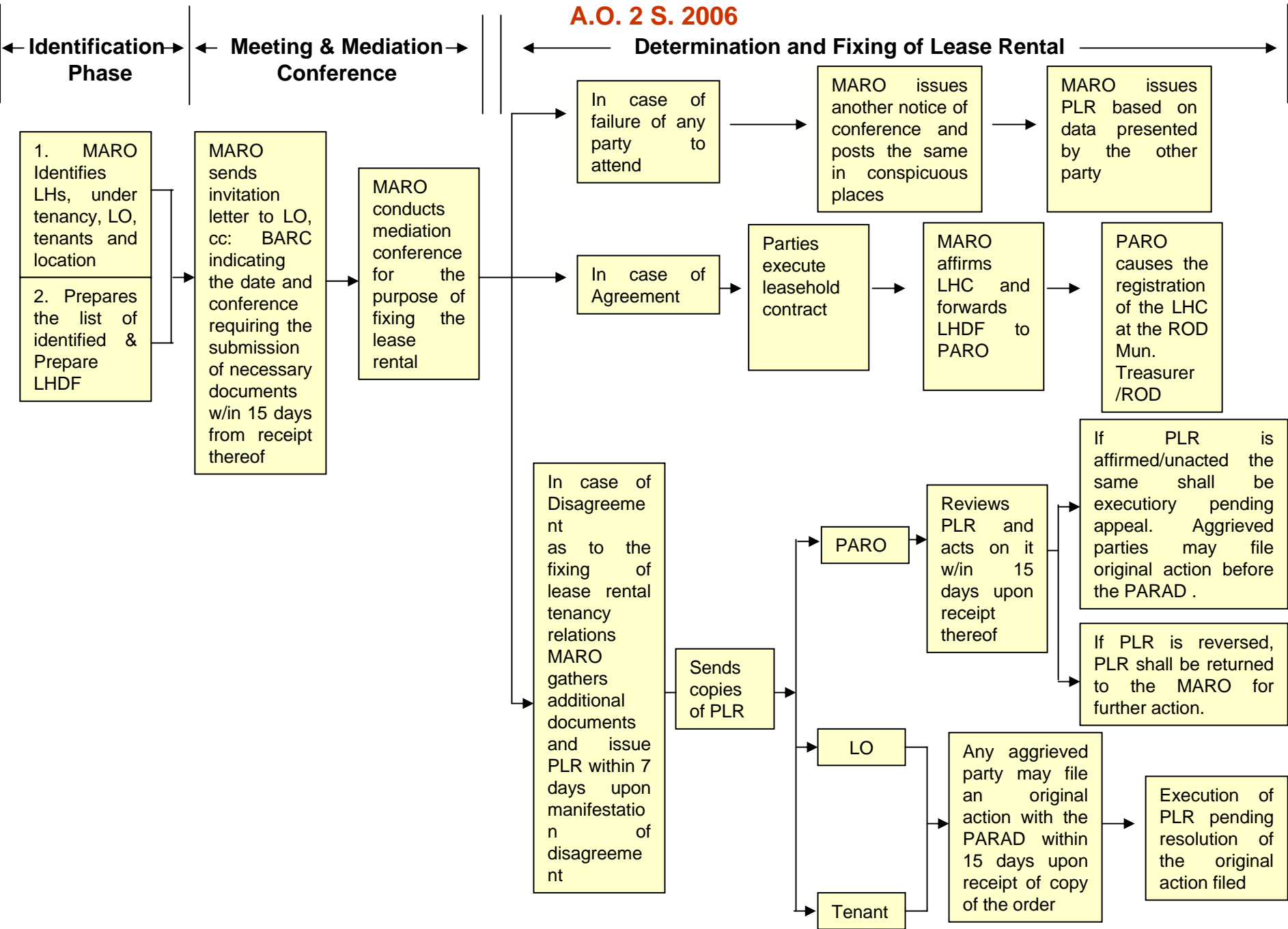


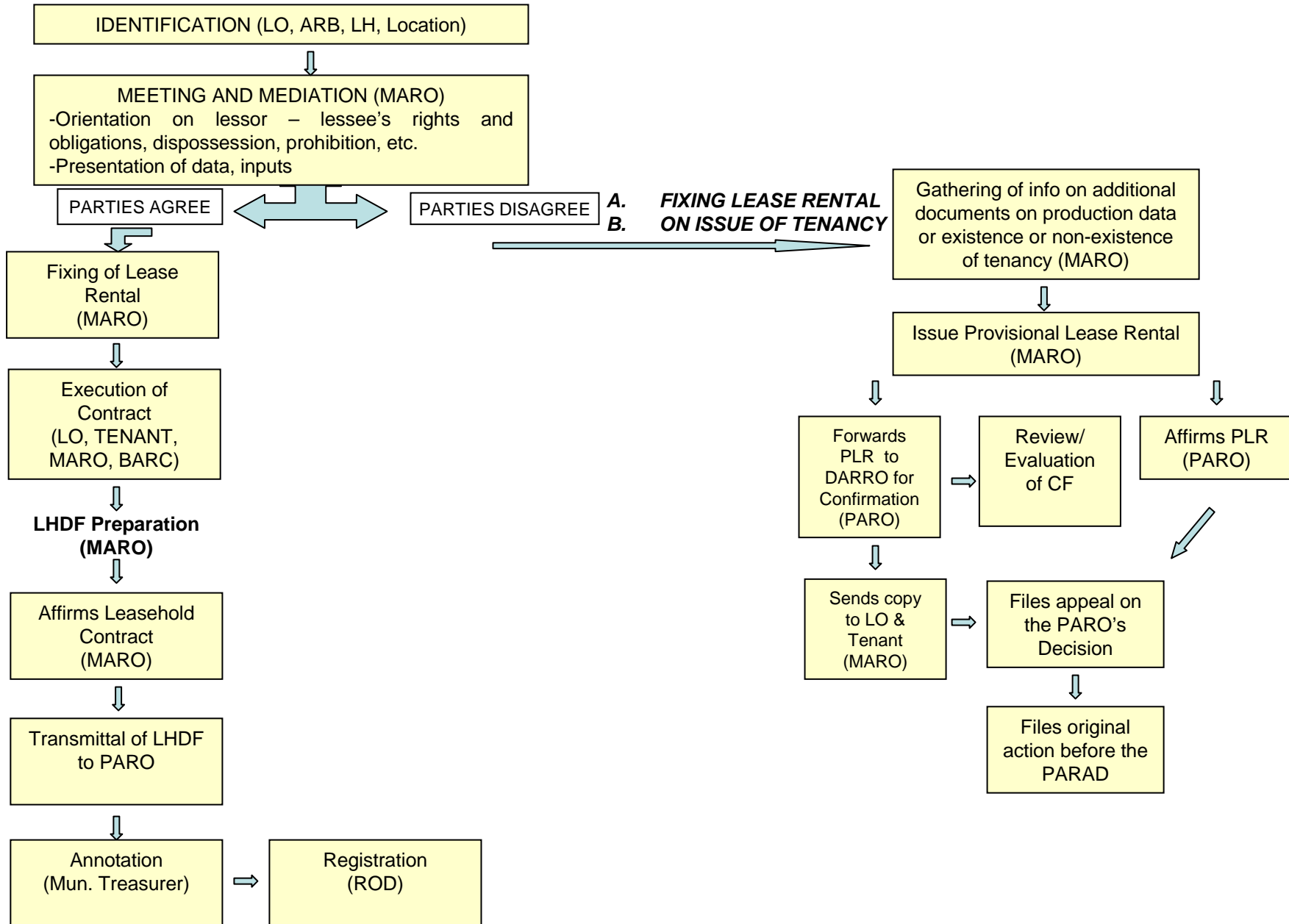
FIXING OF LEASE RENTAL PROCESS FLOW

A.O. 2 S. 2006



FIXING OF LEASE RENTAL PROCESS FLOW

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In case of Disagreement

A. On issue of Fixing the Lease Rental

The MARO within 5 working days, invite the parties to attend a mediation conference to be held not later than thirty working days after the meeting. Any party who fails to attend the mediation conference, waives his rights to participate in the fixing of the lease rental;



The MARO with the assistance of BARC conducts a mediation conference to discuss possible options on the issue of determining and fixing of lease rentals



If the parties reached an agreement, execute and register the LHC. In case the parties cannot reach an agreement despite exhaustive efforts, MARO together with BARC, prepares the Provisional Lease Rental (PLR) (LTI-LHO Form No. 11) within ten (10) working days from date of mediation;



Transmit the LHDF together with the PLR and concomittant recommendation to DARPO;



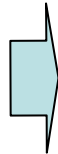
Review and evaluate the information and contents of the LDHF to check the authenticity, consistency, sufficiency and completion of documents;



PARO affirms the agreement, if in order, otherwise return to DARMO for appropriate action;



Transmit the affirmed LHC to DARMO for registration and annotation at the Register of Deeds (ROD);



B. On issue of Existence of Tenancy Relationship

The MARO, within ten (10) working days from the date of meeting and conference, gather additional data, information, documents or pieces of evidence necessary to support the existence or non-existence of tenancy relationship, taking into consideration the six (6) essential requites of agricultural tenancy relations;



Prepare the LHDF and the concomittant recommendation and transmit the same to DARPO together with the certification from BARC or Barangay Council declaring the mediation conference failure (LTI-LHO Form No. 14)



Within twenty (20) working days from receipt of the LHDF and MARO recommendation, the PARO shall render his decision either adopting the MARO's recommendation or promulgate his own decision;

If the decision denies the existence of tenancy relationship

If the decision favors the existence of tenancy relationship

Original action before the Adjudicator is needed

Decision shall be in the form of Implementation Order (IO).



Send a copy of the Implementation Order (IO) to all the parties concerned, through the DARMO;



The Decision and Implementation Order of the PARO shall be final and executory after the lapse of fifteen (15) working days from receipt of a copy thereof, unless rejected by the party adversely affected. The IO shall remain executory unless and until the PARAD rules otherwise.